#### Directive Request FORM A&D File

This file contains the FORM A&D directive request details.

The file contains directive requests pertaining to any number of pension/provident/retirement annuity funds managed by the REQUESTOR.

Refer to section 6.4 for minimum information required on FORM A&D directive applications and the validation rules, applied by the SARS system, when processing these requests.

##### Directive Request FORM A&D Header Record

The format of the header record is provided in Table 3‑20.

Table 3‑20: Directive Request FORM A&D Header Record Layout

| **Name** | **Description** | **Length** | **Occur** | Validation | **Remarks** |
| --- | --- | --- | --- | --- | --- |
| SEC-ID | File section identifier | 1 | 1 | ‘H’ |  |
| INFO-TYPE | Information type | 8 | 1 | ‘FORMAD’ | (1), (2) |
| INFO-SUBTYPE | Information sub-type | 8 | 1 | Blanks | (3) |
| TEST-DATA | Test data indicator | 1 | 1 | ‘Y’ or ‘N’ | (9) |
| FILE-SERIES-CTL | File series control field | 1 | 1 | ‘S’ | (10) |
| EXT-SYS | External system identification | 8 | 1 | ISP0901 | (1), (2), (8) |
| VER-NO | Interface version number | 8 | 1 | ‘11’ ~~‘10’~~ | (1), (4), (5) |
| OWN-FILE-ID | Unique file identifier | 14 | 1 | Alphanumeric | (1), (2), (6) |
| GEN-TIME | Date and time of file creation | 14 | 1 | CCYYMMDDhhmmss | (7) |

Remarks:

1. Blank-padded
2. Left-justified
3. The sub-type field is not used and must contain blanks
4. Right-justified
5. Version number increases whenever there is a change to this file layout
6. The sending system will insert an identifier that will uniquely identify the file
7. The date and time of file creation in the form of CCYYMMDDhhmmss, where:

CC is the century

YY is the year

MM is the month

DD is the day in month

hh is hours

mm is minutes

ss is seconds

1. This field contains the identification of the REQUESTOR (ISP0901 system parameter)
2. If the value of this field is Y, the information in this file must not be applied to the production database of the SARS system. If the value of this field is N, the information must be applied to the production database. Alternatively, the file must be rejected.
3. This field must always contain the character S

##### Directive Request FORM A&D Data Record

This data record contains FORM A&D directive requests. The benefits that accrue to the applicant must be specified in one or more benefit detail records in a benefit detail file.

FORM A&D directive requests must be submitted when a person passed away or reached retirement age. The REQUESTOR is the pension fund requesting to exercise benefits accrued to the applicant.

FORM A&D may only be used for a pension- or provident fund and not for a retirement annuity fund.

The format of each FORM A&D data record is provided in Table 3‑6.

Mandatory fields are specified in the introduction to this directive request.

Table 3‑21: Directive Request FORM A&D Data Record Layout

| **Name** | **Description** | **Length** | **Occur** | **Validation** | **Remarks** |
| --- | --- | --- | --- | --- | --- |
| SEC-ID | File section identifier | 1 | 1 | ‘R’ |  |
| REQ-SEQ-NUM | Directive request ID number | 20 | 1 | Alphanumeric | (1), (2), (10) |
| FUND-NUMBER | Approved fund number | 11 | 1 | Numeric | (8) |
| FUND-PAYE-NO | Fund PAYE reference number | 10 | 1 | Numeric | (31) |
| FUND-TYPE | Fund type | 2 | 1 | Alphanumeric | (24) |
| FUND-CREATE-REASON | Fund created reason | 2 | 1 | Alphanumeric | (25) |
| FUND-NAME | Fund’s name | 120 | 1 | Alphanumeric | (1), (2), (38) |
| FUND-POST-ADDRESS | Fund’s postal address | 35 | 4 | Alphanumeric | (1), (2) |
| FUND-POST-CODE | Fund’s postal code | 10 | 1 | Alphanumeric | (1), (2) |
| FUND-DIAL-CODE | Fund’s dialling code | 10 | 1 | Alphanumeric | (1), (2), (38) |
| FUND-TEL-NO | Fund’s telephone number | 10 | 1 | Alphanumeric | (1), (2), (38) |
| FUND-CONTACT-PERSON | Contact person at the fund | 120 | 1 | Alphanumeric | (1), (2), (38) |
| FSB-REGIS-NO | FSB registration number | 19 | 1 | Alphanumeric | (1), (2), (39) |
| PARTICIPATING-EMP-NAME | Participating Employer name | 120 | 1 | Alphanumeric | (1), (2), (40) |
| IT-REF-NO | Income Tax reference number | 10 | 1 | Numeric | (9) |
| NO-IT-REF-REASON | Reason why Income Tax reference number not provided | 2 | 1 | Alphanumeric | (12) |
| NO-IT-REF-REASON-TEXT | Free text reason when the ‘No Income Tax reference number’ reason code is ‘Other’ | 65 | 1 | Free text | (1), (2), (5) |
| TP-ID | Taxpayer SA ID number | 13 | 1 | Numeric | (1), (2), (11) |
| TP-OTHER-ID | Taxpayer other ID | 18 ~~15~~ | 1 | Alphanumeric | (1), (2), (11) |
| TP-MEMBER-NO | Taxpayer membership number of fund | 15 | 1 | Alphanumeric | (1), (2), (17) |
| TP-EMPLOYEE-NO | Taxpayer employee number | 13 | 1 | Alphanumeric | (1), (2), (5) |
| TP-DOB | Taxpayer date of birth | 8 | 1 | Numeric | (6) |
| TP-SURNAME | Taxpayer surname | 120 | 1 | Alphanumeric | (1), (2) |
| TP-INITS | Taxpayer initials | 5 | 1 | Alphanumeric | (1), (2) |
| TP-FIRSTNAMES | Taxpayer first names | 90 | 1 | Alphanumeric | (1), (2) |
| TP-RES-ADDRESS | Taxpayer residential address | 35 | 4 | Alphanumeric | (1), (2) |
| TP-RES-CODE | Taxpayer residential postal code | 10 | 1 | Alphanumeric | (1), (2) |
| TP-POST-ADDRESS | Taxpayer postal address | 35 | 4 | Alphanumeric | (1), (2), (18) |
| TP-POST-CODE | Taxpayer postal code | 10 | 1 | Alphanumeric | (1), (2), (18) |
| TAX-YEAR | Tax year for which the directive is requested | 4 | 1 | CCYY | (7) |
| DIR-REASON | Reason for directive | 2 | 1 | Alphanumeric | (15) |
| DATE-OF-ACCRUAL | Date lump sum accrues to taxpayer | 8 | 1 | CCYYMMDD | (6) |
| GROSS-LUMP-SUM | Gross amount of lump sum payment (including amount attributed to non-member (divorced spouse) | 15 | 1 | Numeric | (3), (4), (32),  (33) |
| GROSS-AMOUNT-TOTAL-BENEFIT | Gross amount of total benefit | 15 | 1 | Numeric | (3), (34) |
| DIVORCE-SPOUSE-AMOUNT | Amount attributed to a non-member spouse | 15 | 1 | Numeric | (3), (4) |
| MEM-FUND-CONTR | Member total own contributions to **Provident** fund (up to 01 March 2016) | 15 | 1 | Numeric | (3), (4), (13) |
| MEM-FUND-CONTR-AFTER-20160301 | Member total own contributions to **Provident** fund (after 01 March 2016) | 15 | 1 | Numeric | (3), (4), (14) |
| BENEFIT-CALCULATED-INDICATOR | Was benefit calculated in terms of rules of fund | 1 | 1 | Alphanumeric  ‘Y’ or ‘N’ | (16), (36), (37) |
| DATE-JOIN | The commencement Date the taxpayer joined the fund | 8 | 1 | CCYYMMDD | (6), (27) |
| BENEFIT- CALC- START-DATE | The start date to calculate the benefit | 8 | 1 | CCYYMMDD | (5), (6), (16), (26), (36), (37) |
| BENEFIT- CALC- END-DATE | The end date to calculate the benefit | 8 | 1 | CCYYMMDD | (5), (6), (16),  (26), (36), (37) |
| PARTIAL WITHDRAWAL-IND | Did the member take a partial withdrawal from a pension/provident preservation fund? | 1 | 1 | Alphanumeric  ‘Y’, ‘N’ | (5), (44) |
| PARTIAL-WITHDRAWAL-DATE | If yes, provide date of partial withdrawal: | 8 | 1 | CCYYMMDD | (5), (6), (45) |
| PARTIAL-WITHDRAWAL-AMT | Partial withdrawal amount | 15 | 1 | Numeric | (3), (4), (45) |
| PARTIAL-WITHDRAWAL-DIRECTIVE-NO | Directive number for the partial withdrawal | 15 | 1 | Numeric | (3), (45), (46) |
| PURCHASED-ANNUITY-INDICATOR | Member or fund purchased an annuity/pension indicator | 1 | 1 | Alphanumeric  ‘Y’ or ‘N’ | (34) |
| ANNUITY-POLICY-NO | Annuity/pension policy number | 20 | 4 ~~1~~ | Alphanumeric | (1), (2), (5), (34) |
| ANNUITY-AMT | Amount utilised to purchase annuity/pension | 15 | 4 ~~1~~ | Numeric | (3),(34) |
| ANNUITY-INSURER | Name of registered long term insurer where annuity/pension was purchased | 120 | 4 ~~1~~ | Alphanumeric | (1), (2), (5), (34) |
| ANNUITY-INS-EMAIL | E-mail address of long term insurer (to be used when SARS does not receive the Recognition of purchased pension) | 50 | 4 | Alphanumeric | (34), (41) |
| ANNUITY-FSB-REGIS-INS-NO | FSB Registered Insurer number (Also referred to as a Life License Number) | 12 | 4 | Alphanumeric | (1), (2), (34), (42) |
| ANNUITY-INS-TEL-WORK | Telephone number (Including dialling code) of long term insurer (to be used when SARS does not receive the Recognition of purchased pension) | 20 | 4 | Alphanumeric | (1), (2), (34) |
| ANNUITY-INS-CELL | Cell number of long term insurer (to be used when SARS does not receive the Recognition of purchased pension) | 20 | 4 | Alphanumeric | (1), (2), (34) |
| SPECIAL-COND-INSTR | State if the purchase of the annuities are subject to special conditions (If applicable add reference to the fund rules) | 120 | 1 | Alphanumeric | (1), (2), (5) |
| ANNUITY-SURNAME-NOMINEE | In the case of death before retirement where an annuity is purchased on behalf of the beneficiary / dependant / nominee in whose name the annuity is purchased | 120 | 4 | Alphanumeric | (1), (2), (5), (47) |
| ANNUITY-NAMES-NOMINEE | The full names of the beneficiary / dependant / nominee in whose name the annuity is purchased | 90 | 4 | Alphanumeric | (1), (2), (5), (47) |
| ANNUITY-DOB-NOMINEE | The date of birth of the beneficiary / dependant / nominee in whose name the annuity is purchased | 8 | 4 | Numeric | (5), (6), (47) |
| ID-NO-NOMINEE | The ID number of the beneficiary / dependant / nominee in whose name the annuity is purchased | 13 | 4 | Numeric | (11), (47) |
| ANNUITY-OTHER-ID-NO-NOMINEE | The passport number of the beneficiary / dependant / nominee in whose name the annuity is purchased | 18 | 4 | Alphanumeric | (1), (2), (11), (47) |
| ANNUITY-TAX-REF-NO-NOMINEE | The tax reference number of the beneficiary / dependant / nominee in whose name the annuity is purchased | 10 | 4 | Numeric | (3), (47) |
| FUND-PAYING-ANNUITY-INDICATOR | Is fund paying for annuity/pension | 1 | 1 | Alphanumeric  ‘Y’ or ‘N’ | (34) |
| REMAINING-ANNUITY-AMOUNT | Remaining amount in fund to purchase ~~fund~~ annuity/pension | 15 | 1 | Numeric | (3), (34) |
| PUBLIC-SECTOR-FUND-DATE-FROM | Start date of the calculation period of employment in Public Sector fund | 8 | 1 | CCYYMMDD | (5), (6), (35) |
| PUBLIC-SECTOR-FUND-DATE-TO | End date of the calculation period of employment in Public Sector fund | 8 | 1 | CCYYMMDD | (5), (6), (35) |
| AMOUNT-PUBLIC-SECTOR-FUND | Amount attributed to the period in Public Sector fund | 15 | 1 | Numeric | (5), (3), (35) |
| DATE-AMOUNT-TRANSFER-PUBLIC-SECTOR FUND | Date the amount was transferred from Public Sector fund to approved fund | 8 | 1 | CCYYMMDD | (5), (6), (35) |
| ANNUAL-SALARY-NUMBER | Number of annual salary details provided | 2 | 1 | 0 – 5 | (3), (19), (36) |
| ANNUAL-SALARY-YEAR | Tax Year ANNUAL-SALARY-AMOUNT was received | 4 | 5 | CCYY | (20), (7), (36) |
| ANNUAL-SALARY-AMOUNT | Annual salary amount | 13 | 5 | Numeric | (3), (20), (21), (30), (36) |
| TP-ANNUAL-INCOME | Taxpayer annual income for the applicable tax year | 13 | 1 | Numeric | (3), (21), (29), (36) |
| SALARY-12-MTHS-PRECEDING | Salary for the 12 months preceding date of accrual of lump sum due to death | 13 | 1 | Numeric | (3), (21), (22), (36) |
| PAYE-REF-NO | Employer PAYE tax reference number | 10 | 1 | Numeric | (23), (36) |
| EMP-NAME | Employer name | 120 | 1 | Alphanumeric | (1), (2), (36) |
| EMP-PHY-ADDRESS | Employer physical business address | 35 | 4 | Alphanumeric | (1), (2), (36) |
| EMP-PHY-POST-CODE | Postal code of employer physical business address | 10 | 1 | Alphanumeric | (1), (2), (36) |
| EMP-POST-ADDRESS | Employer postal address | 35 | 4 | Alphanumeric | (1), (2), (36) |
| EMP-POST-CODE | Employer postal code | 10 | 1 | Alphanumeric | (1), (2), (36) |
| EMP-DIAL-CODE | Employer dialling code | 10 | 1 | Alphanumeric | (1), (2), (36) |
| EMP-TEL-NO | Employer telephone number | 10 | 1 | Alphanumeric | (1), (2), (36) |
| EMP-CONTACT-PERSON | Contact person at employer | 120 | 1 | Alphanumeric | (1), (2), (36) |
| EMAIL-ADDRESS-ADMINISTRATOR | Administrator email address | 50 | 1 | Alphanumeric | (38) |
| TAXED-TRANSF-NON-MEMB-SPOUSE | Taxed transfer non-member spouse | 15 | 1 | Numeric | (3), (4) |
| AIPF-DEEMED-CONTRIB | AIPF member contributions | 15 | 1 | Numeric | (3), (4) |
| NON-RESIDENT-IND | Non-resident indicator | 1 | 1 | Alphanumeric  ‘Y’ or ‘N’ | (5) |
| ~~SERV-REND-OUTSIDE-REP-IND~~ | ~~Were any services rendered outside the Republic during the period of membership?~~ | ~~1~~ | ~~1~~ | ~~Alphanumeric~~  ~~‘Y’ or ‘N’~~ | ~~(5)~~ |
| ~~SERV-REND-CONTRIB-FUND-MONTHS~~ | ~~Total no. of months services were rendered while contributing to fund~~ | ~~4~~ | ~~1~~ | ~~Numeric~~ | ~~(3)~~ |
| ~~SERV-REND-OUTSIDE-REP-MONTHS~~ | ~~Total no. of months services were rendered outside the Republic while contributing to fund~~ | ~~4~~ | ~~1~~ | ~~Numeric~~ | ~~(3)~~ |
| DECLARATION-IND | I declare that the information furnished is true and correct in every respect | 1 | 1 | ‘Y’, ‘N’ | (43) |
| PAPER-RESP | Paper response indicator | 1 | 1 | ‘Y’ or ‘N’ | (28) |

Remarks:

1. Blank-padded
2. Left-justified
3. Right-justified and Zero-filled
4. The two rightmost digits denote Cents. The remainder denote the Rand amount. The value must be set to zero if not provided.
5. Optional field and contains blanks if not provided
6. The date must be fully provided in the form of CCYYMMDD, where:

CC is the century

YY is year

MM is month

DD is day in month

1. The tax year must be fully provided as CCYY, where CC is the century and YY is the year
2. The approved fund number as allocated by SARS. This number **must** be provided if the fund is a Public sector fund. Approved funds **must only use the FSB registration number**. Refer to remark 39.
3. The Income Tax reference number may only be omitted if the taxpayer is not registered as a taxpayer. In this case, a reason must be provided. NOTE: If the taxpayer is registered and the application is submitted without a tax number the directive will be declined. The tax reference number must be provided.
4. The REQUESTOR allocates a unique serial identifier. This identifier may be alphanumeric and may not be repeated in any subsequent directive request from the REQUESTOR.
5. One and only one of these fields must be supplied. The other ID number shall only be specified if the taxpayer does not have a South African ID number. SA ID number **must** **not** be entered as ‘other ID number’ as it causes the tax calculations to be incorrect and a loss to the fiscus.
6. A reason why an Income Tax Reference Number is not provided may be one of the following:

02 - Unemployed

99 - Other (Reason text must be provided)

1. Total own contributions by member to the fund, before 01 March 2016, excluding profits and interest. Applicable to a provident fund only. This amount must be limited to the gross amount payable.
2. Total own contributions by member to the fund, after 01 March 2016, excluding profits and interest. Applicable to a provident fund only.
3. Reason codes for the directive application may be found in Appendix A
4. Was a period consisting of a number of completed years used to determine the quantum of the benefit in terms of a formula described in terms of the rules of the fund? Enter ‘Y’ or ‘N.

* If ‘Y’, then period of employment must be provided
* If ‘N’, then period of membership contributions must be provided

1. This is the member’s membership number in the pension fund, provident fund, pension preservation or provident preservation fund.
2. If this application is submitted as a result of the death of the taxpayer, these fields must contain the executor’s postal address. Otherwise, the taxpayer’s postal address must be specified.
3. These fields are provided to calculate the average salary actually earned during any five consecutive years in the service of the employer during the taxpayer’s membership of the fund. A number less than 5 will be provided if the taxpayer did not complete an employment period of 5 years with the employer.
4. The first ANNUAL-SALARY-YEAR corresponds to the first ANNUAL-SALARY-AMOUNT. The second ANNUAL-SALARY-YEAR corresponds to the second ANNUAL-SALARY-AMOUNT and so on.
5. This field is rounded to the nearest Rand value. Cents are not provided.
6. This amount must be provided upon death only and must consist of income for the 12-month period prior to the date of death. If not provided, it must be set to 0. This field is mandatory if the date of accrual is prior to 1 October 2007 and the reason for directive is ‘Death’.
7. This is the PAYE reference number of the taxpayer’s employer. If not applicable this field must be zero-filled
8. The fund type may be one of the following:

01 - Provident Fund

02 - Pension Fund

04 - Provident Preservation Fund

05 - Pension Preservation Fund

1. The reason for creating the fund may be one of the following:

01 - Public sector fund

02 - Approved fund

99 - Other fund (no explanation required)

1. The calculated start- and end dates are provided as applicable, either in terms of years of employment or according to a formula described in terms of the rules of the fund. These fields cannot contain the same dates.
2. The actual date the taxpayer joined the fund **must be provided**.
3. If this indicator is set to ‘Y’ then a printed directive will be posted to the fund address specified on the directive request. The printed directive will be in addition to the directive issued in electronic form. If the indicator is set to ‘N’ then a directive will be issued in electronic form only.
4. Annual income includes all income, i.e. salary remuneration, earnings, emoluments, wages, bonus, fees, gratuities, commission, pension, overtime, payments, royalties, stipend, allowances and benefits, interest, annuities, share of profits, rental income, compensation, honorarium. .
5. Salary includes any amount received or receivable annually under a contract of service including cost of living allowances, commission, shares of profit, etc. but not occasional bonuses or fees dependent on the whim of directors or employer.
6. Mandatory. This is the fund’s PAYE reference number that must start with ‘7’.
7. This amount includes the amount deemed to have accrued ~~be accrual~~ in respect of paragraph 2(1)(b)(iA) ~~2B~~ (divorce) of the Second Schedule if the date of accrual is prior to 1 March 2012.
8. Amount is required. The two rightmost digits denote Cents. The remainder denote the Rand amount. The gross amount of lump sum payment may be zero in cases where the member elects to utilise the gross amount of total benefit to purchase annuities, meaning no gross amount of lump sum payment is taken.
9. Benefit purchased indicator and fund paying annuity/pension indicator **can’t** both be set to ‘Y’ or ‘N’, excluding public sector funds. The member may elect to purchase one or more annuities or leave an amount remaining in the fund. This indicator must be set where the ‘GROSS-AMOUNT-TOTAL-BENEFIT minus the ‘GROSS-LUMP-SUM’ payment is greater than zero.

* If PURCHASED- ANNUITY-INDICATOR is set to ‘Y’ :

The following fields are compulsory:

Annuity/pension policy number

Amount utilised to purchase annuity/pension

Name of insurer where annuity/pension was purchased

E-mail address of insurer

FSB Registered Insurer Number (Also referred to as a Life License Number (starts with 10/10/1/followed by 4 digits)

Telephone number (Including dialling code) of insurer

Cell number of insurer

**Please note** where one of the abovementioned fields are supplied the other fields **must** also be supplied.

* If FUND-PAYING-ANNUITY-INDICATOR is set to ‘Y’ :

Remaining fund amount is compulsory.

1. These fields **must only be completed where a benefit was transferred on or after 1 March 2006** from a Public Sector Fund *(pension fund as contemplated in paragraph (a) or (b) of the definition of ‘pension fund’ in section 1)* to an Approved fund *(a fund as contemplated in paragraph (c) of the definition of pension fund in section 1(approved fund*) and the member did not withdraw a portion on transfer of benefit or after the transfer from the fund.

* **Please note** where one of the abovementioned fields are supplied the other fields must also be supplied. (PUBLIC-SECTOR-FUND-DATE-FROM, PUBLIC-SECTOR-FUND-DATE-TO, AMOUNT-PUBLIC-SECTOR-FUND, DATE-AMOUNT-TRANSFER-PUBLIC-SECTOR FUND)

1. Mandatory fields if the date of accrual is **prior** to 1 October 2007
2. These fields must only be completed by a Public Sector fund where the benefit was transferred from another Public Sector fund to current fund.

* The Indicator must be ‘Y’.
* The date from and date to will be used to calculate Formula C.

1. This is a mandatory field. E-mail addresses must be in a valid format.
2. This is the registration number, as allocated by the FSB (Financial Services Board), and must be provided in the format 12/8/8888888/999999, where 888888 is the registered fund or registered umbrella fund number and 999999 is the participating employer number. ~~If the fund is a SARS approved fund the FSB registration number is mandatory, the SARS Fund approval Number (18/20/4) must not be provided. If it is a public sector fund, either the FSB registration number or the SARS Fund approval Number (18/20/4) is required~~ Approved funds must only use the FSB number in the correct format. If the FSB number does not consist of 7 digits, after the 12/8/ zeroes must be inserted **in front** of the number to avoid the decline of the directive. If the zeroes are entered after the FSB number it will not match the validation and the application will be declined.
3. This name is required when the FSB registration number has been provided, and there is a participating employer registration number (last 6 digits of the FSB approved registration number contains a value greater than zero). The last 6 digits of the FSB approved registration number must be 000000, if the application is not participating employer registration number.
4. This is a mandatory field when annuities are purchased, and when supplied, must contain information which is in a valid e-mail address format.
5. This is the registration number, as allocated by the FSB (Financial Services Board) (Also referred to as a Life License Number), and must be provided in the format 10/10/1/ followed by 4 digits. If the FSB no does not consist of 4 digits, after the 10/10/1/ zeroes must be inserted **in front** of the number to avoid the decline of the directive. If the zeroes are entered after the FSB registered insurer number it will not match the validation and the application will be declined.
6. If ‘No’ is selected, the directive application will be declined. If ‘Yes’ the capturer declares that all the information provided on the application form is correct and can be liable for any loss to the fiscus due to incorrect information provided.
7. Mandatory if the transferring fund is a pension preservation fund or provident preservation fund.
8. Mandatory if the member took a partial withdrawal from a pension/provident preservation fund.
9. This is the directive number i.e. IRP3 number allocated by the ITS, in respect of the directive originally issued for the partial withdrawal/resignation. A finalised directive must exist for the Directive ID as supplied by the external agent.
10. In the case of member’s death before retirement and where the fund purchased an annuity in the name of a beneficiary / dependant / nominee , the following fields are mandatory

ANNUITY-SURNAME-NOMINEE

ANNUITY-NAMES-NOMINEE

ANNUITY-DOB-NOMINEE

ID-NO-NOMINEE

ANNUITY-OTHER-ID-NO-NOMINEE

ANNUITY-TAX-REF-NO-NOMINEE

##### Directive Request FORM A&D Trailer Record

The file trailer record contains the file integrity check fields. Table 3‑22 provides the format of the trailer section of a file containing FORM A&D requests.

Table 3‑22: Directive Request FORM A&D Trailer Record Layout

| **Name** | Description | **Length** | **Occur** | Validation | **Remarks** |
| --- | --- | --- | --- | --- | --- |
| SEC-ID | File section identifier | 1 | 1 | ‘T’ |  |
| REC-NO | Number of directive requests in this file | 8 | 1 | Numeric | (1), (2), (3) |
| MEM-FUND-CONTR | Aggregate of MEM-FUND-CONTR fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| MEM-FUND-CONTR-AFTER-20160301-SUM | Aggregate of MEM-FUND-CONTR-AFTER-20160301 fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| ~~MEMBER-EXCESS-SUM~~ | ~~Aggregate of MEMBER-EXCESS-PENSION-CONTRIB fields in the file~~ | ~~20~~ | ~~1~~ | ~~Numeric~~ | ~~(1), (2), (4)~~ |
| ANNUAL-SALARY-NUMBER-SUM | Aggregate of ANNUAL-SALARY-NUMBER fields in the file | 8 | 1 | Numeric | (1), (2) |
| ANNUAL-SALARY-AMOUNT-SUM | Aggregate of ANNUAL-SALARY-AMOUNT fields (including all repetitions within each record) in the file | 16 | 1 | Numeric | (1), (2) |
| GROSS-LS-SUM | Aggregate of GROSS-LUMP-SUM fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| GROSS-AMOUNT-TOT-BENEFIT-SUM | Aggregate of GROSS-AMOUNT-TOTAL-BENEFIT fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| DIVORCE-SPOUSE-AMOUNT-SUM | Aggregate of DIVORCE-SPOUSE-AMOUNT fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| ANNUITY-AMT-SUM | Aggregate of ANNUITY-AMT fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| REMAINING-ANNUITY-AMOUNT-SUM | Aggregate of REMAINING-ANNUITY-AMOUNT fields in the file | 20 | 1 | Numeric | (1), (2), (4) |
| AMOUNT-PUBLIC-SECTOR-FUND-SUM | Aggregate of AMOUNT-PUBLIC-SECTOR-FUND fields in the file | 20 | 1 | Numeric | (1), (2), (4) |

Remarks:

1. Zero-filled
2. Right-justified
3. This is the total number of records in the data record section of the file. It is used to check the file integrity.
4. The two rightmost digits denote Cents and the remainder denote the Rand amount